



WATER AND SEWER NEW CUSTOMER CHECKLIST – PLAN REVIEW

Primary Contact: _____

Name: _____

Company: _____

Email: _____

Phone: _____

- Connection/Termination Form
- Temporary Hydrant Meter Form
- Fixture Units Calculation Form
(Submit a Separate Form for Each Building)
- Sewer Pre-Treatment Checklist Form
- Use TRI-GID Standard Details ([LINK](#))
- Have there been **previous development projects** at the address of your current project? Yes No
- 1 **PDF** set of Stamped Civil Engineering Plans – *highlighting locations of water meter, backflow preventer(s), water connection to main, and sewer connection to main*
- 1 **PDF** set of Stamped Mechanical Engineering Plans
- 1 **PDF** set of Stamped Landscape Plans – *highlighting locations of water meter, backflow preventer(s), and water connection to main*
- Check for **\$3,000.00** made out to **TRI-General Improvement District** for plan review and inspection
- Submit plans to Storey County
- Submit plans to NDEP (if required)



WATER AND SEWER NEW CUSTOMER CHECKLIST – WILL SERVE ISSUANCE

- Approved Off-Site Improvement Plans
- Approved Fixture Calculations
- Confirmed Water System Capacity – *Water Model Run if over 5AF*
- Confirmed Sewer System Capacity – *Water Model Run if over 5AF*
- Confirmed Domestic Water Rights Allocation (per Water Rights Map)
- Confirmed Domestic Water Rights Allocation (per Water Rights Map)
- Confirmed Process/Industrial Water Rights Allocation (per Existing Agreements)
- Assignment of Water Rights Agreement
- Water Connection Fees Paid
- Sewer Connection Fees Paid
- Process/Industrial Water Connection Fees Paid
- Industrial Discharge Permit Received (*if required*)
- TRI-GID Construction Inspection Requirements Received
- Instructions for Turning on New Service Received
- New Customer Form Received



WATER AND SEWER NEW CUSTOMER CHECKLIST – INSPECTION

- Meter Box Installed
- On-Site Flushing with Fire Department Completed
(TRI-GID MUST BE PRESENT)
- Hot Tap Observed
- Sewer Connection Observed
- Density Test Observed
- Meter Set Observed
- Meter Set Programmed
- Meter Set Programmed
- Inform TRI-GID of when you will be turning on your new service

DO NOT OPERATE ANY VALVES